

Extraordinary Professor

- Quality check for the application -

General Requirements:

- according to §36 paragraph 1 HG:
 - Completed university education and completed doctorship
 - Pedagogical suitability
 - Additional scientific achievements such as junior professorship, habilitation or scientific cooperation at an university or a non-university research institution
- according to §41 HG:
 - Exceptional achievements in research and teaching
 - independent teaching over at least 5 years (20 SWS)
- Regulation for the awarding of [...] honorary professorships by the RWTH Aachen University from Sep. 21, 2007, in the version of May 06, 2021

To submit to the deanery:

- Recommendation letter** (= application) by a professor of the research group on the proposed honorary
- General and scientific CV (signed)
- List of publications
- List of the provided courses (minimum 20 SWS)
- List of patents (if applicable)
- Certified copy of the doctorship certificate
- Certified copy of the Venia Legendi/junior professorship (if applicable)
- Other documents that show the extraordinary achievements in research and teaching or in the professional field
- Naming 2 external expert reviewers
- Student vote
- Course evaluations on the courses taken into account (if non-existent then an explanation on why its missing)
- Police clearance certificate (Type O) or in the case of employees a corresponding confirmation from the personnel department

The **recommendation letter** should include the following:

- Current age
- Time of doctorship and content
- Main focus of the research work
- Recognized by (inter-)national colleagues
- Importance of the research
- Number of publications
- Possibly to be highlighted publications
- International contacts/ memberships
- Work as reviewer
- Prizes and subsidies from third parties
- Explanation on why the application is submitted now
- Explanation on why the application is submitted at this faculty